



The Skinners' Kent Academy Trust

This policy applies to The Skinners' Kent Academy only.

In reference to the Principal this policy refers to the roles of Executive Principal and Principal.

Provider Access Policy

Adopted:	January 2018
Review cycle:	3 Years
Reviewed	n/a
Revised for SKA Multi Academy Trust Status	n/a
Next Review:	January 2021
Governing Committee:	Education Committee

The Skinners' Kent Academy Provider Access Policy

Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 8-13 at the Academy are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact The Vice Principal Achievement for All either by email on info@skinnerskentacademy.org.uk (marking the email FAO The Vice Principal Achievement for All) or by telephone on the main academy number: 01892 534377

Opportunities for access

A number of events, integrated into the Academy careers programme, will offer providers an opportunity to come into Academy to speak to students and/or their parents:

	Terms 1 & 2	Terms 3 & 4	Terms 5 & 6
Year 8	Life skills – assembly and tutor group opportunities	Life skills – assembly and tutor group opportunities Curriculum enhancement Day – Careers Lab	Life skills – assembly and tutor group opportunities
Year 9	Job Junction Community Project	Job Junction Community Project	Job Junction Community Project
Year 10	Job Junction Careers Fair		Life skills – assembly and tutor group opportunities
Year 11	Life Skills – assemblies on opportunities at 16. Post 16 evening. Speakers for Schools. National Citizenship Service KAN	Life Skills – assemblies on opportunities at 16. National Citizenship Service	Post 16 taster sessions. National Citizenship Service

	Terms 1 & 2	Terms 3 & 4	Terms 5 & 6
Year 12	Higher Education Fair Life Skills – assemblies Post 18 assembly – apprenticeships and training. National Citizenship Service Young Enterprise	Small group sessions: future education, training and employment options. Life skills – assembly and tutor group opportunities Life Skills – assemblies	Small group sessions: future education, training and employment options Higher Education visits Outward Bound teambuilding Life Skills – assemblies
Year 13	Workshops – HE and higher apprenticeship applications		

Please speak to our Vice Principal Achievement for All to identify the most suitable opportunity for you. The Academy policy on safeguarding sets out the Academy’s approach to allowing providers into Academy as visitors to talk to our students.

Premises and facilities

The Academy will make the Lecture Theatre, House breakout areas, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Vice Principal Achievement for All, or a member of their team.

Providers are welcome to leave at Reception a copy of their prospectus or other relevant course literature, which is managed by the Careers Administrator. The resources are available to all students at lunch and break times.