



Our Ref: SS/BAM

Date 12 October 2021

Dear parents/Carers

I am writing to inform you of a vacancy for the role of Parent Governor on our governing board.

The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the board is connected with, and is aware of the views of, parents and the local community.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing board delivers effective governance

If you have any specific skills you are able to bring to the Governing body please let us know.

Expectations of governors

Make sure that candidates fully understand what is expected of them in their role by outlining your expectations, including:

- Attendance at meetings – There are three full governing body meetings per year, held in the early evening either in person or via Zoom. Some Governors are also members of additional committees which also meet three times per year.
- Maintaining confidentiality
- Committed to training – Training for Governors is provided via online or in face training annually
- Visiting the Academy - Governor visits to the Academy are organised both for review and to enable them to gain a better understanding of the Academy curriculum, arrangements for pupil welfare and operational activities.

How to apply

If you're interested in applying for the role, please complete the candidate form attached to the letter and return to Mrs Margaret Barnes, Executive Assistant (mbarnes@skinnerkent.org.uk) by Monday 25th October 2021. If you need a paper copy of the nomination form please collect this from Reception. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Margaret Barnes on the email address above.

Yours sincerely



Professor Sarah Stallebrass
Chair of Skinners' Kent Academy Trust



Dr Richard Brookes
Chair of Skinners' Kent Academy LGB