

CHECKLIST for PPEs



THINGS TO REMEMBER:

- Check your timetable carefully and take note of the **dates, times and venues** for all your exams
- Arrive in good time for your exam **and know your seat number**
(If you are going to be late, please phone your Head of Year asap and go straight to their office when you come in. **Do not go directly to your venue**)
- Make sure to go to the bathroom **before** you come to your exam.
- Wear your mask when lining up on the Basketball Courts, and when entering or leaving any exam room.
- Once you take your seat, remove your mask and keep it off for the entire time you are in the room.

THINGS YOU ARE **NOT ALLOWED** TO BRING INTO THE EXAM ROOM:

- **Mobile Phones** - these must be switched off and left in your school bag
- **Watches**
- **Mp3 players and Earphones**
- **Calculator Lids**
- **Maths Set Tins** - please take your equipment out and place in your clear plastic pencil case
- **Tippex**
- **Coats and Jackets** - please layer up as it can get quite cold sitting in the halls
- **Chewing Gum, Sweets, Food or Drinks**
(You are **only** allowed water in a **clear, plastic bottle with no logos and the label removed**)

Remember to check your pockets before coming into the exam room. You should not have **anything** in them.

THINGS YOU **MUST** BRING WITH YOU:

It is **your** responsibility to bring your own equipment to each exam

- a CLEAR PLASTIC PENCIL CASE with:
 - **BLACK** pens only (bring a spare, just in case)
 - Pencil / Rubber / Ruler / Compass / Protractor / Highlighter (if necessary)
- a Calculator (without the lid) - please make sure to:
 - Check the batteries are working
 - Clear whatever is stored in the memory
- **Yr12 and Yr13**
 - Your lanyard with Photo Access Card